

Report of: Area Leader, West North West

Report to: Inner West Community Committee

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Date: 20th June 2018

For decision

Finance Update and Monitoring Report

Purpose of report

The purpose of this report is to update Members on the projects funded through the Inner West Wellbeing, Youth Activities Fund and Capital budgets. It presents projects for approval and outlines funding availability for the 2018/19 financial year.

Members are asked to:

- a) Note the balance of the Small Grants budget for 2018/19 at **4**;
- b) Approve the minimum conditions set out for delegated decisions set out at **5**;
- c) Note the delegated decision taken at **6**;
- d) Note the revised Wellbeing and YAF balances set out at **9**;
- e) Consider the deferred Wellbeing application from March Committee at **10**;
- f) Consider the new Wellbeing applications at **11 – 15**;
- g) Note the balance of the Capital Fund at **16**;
- h) Note the balance of the Youth Activities Fund **19**.

Main issues

1. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equality and diversity; and be unable to cover the costs of the project from other funds.
2. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations between different people when carrying out their activities. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help them integrate). Further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

Current position:

Small Grants & Skips

3. There has been one small grant approved since the last meeting:
 - West Yorkshire Police, Sheltered Accommodation Door Chimes, £350
4. The balance of the small grants and skips budget available at 5th June 2018 was **£10,267**.

Delegated Decisions

5. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

Associated Recommendation: Members are asked to review the minimum conditions as set out in above, consider whether any amendments are required and approve such conditions for operation in 2018/2019. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

A delegated decision has been taken since the last Committee to fund the following:

6. Kirkstall Valley Development Trust, £5000
To provide a series of community based events in the grounds of Kirkstall Abbey to bring together groups and individuals from the Kirkstall area. The events are diverse and will attract a wide demographic of the community. The events include a flower festival, Harry Potter event, jazz festival and health & wellbeing event.

Wellbeing Budget 2018/19

- 7 The 2018/19 Inner West Wellbeing indicative revenue budget given at the beginning of the year was £128,500. The Community Committee opted to split the budget by ward, giving each ward a budget of £42,833. There is some underspend from projects that delivered in 2017/18 and after the accounts are reconciled this will be added to this year's budget.

8. Leeds City Councils Executive Board agreed to a further injection into the Community Committee budgets for 2018/19, for the Inner West Committee this has been confirmed as follows:

Original Inner West Budget
Wellbeing - £128,500
YAF - £34,530

Revised Inner West Budget
Wellbeing - £169,170
YAF - £38,500

This represents a total increase of £44,640.

9. Current Wellbeing & YAF Balances

Wellbeing	
Armley	£29,853
Bramley & Stanningley	£20,311
Kirkstall	£28,874
Youth Activities Fund	
Armley	£2780
Bramley & Stanningley	£390
Kirkstall	£1717

Applications Deferred from March 2018 Committee

10. Bramley Community Centre – Bramley Elderly Action - £10,000

This project is part of a larger scheme to make improvements to Bramley Community Centre which was taken over by Bramley Elderly Action in January 2018. This funding will cover the cost of installing an AV system to enable film screenings, roller shutters, furniture for the communal area and improvements to the hot water system.

New Wellbeing applications for 2018/19

11. Queenswood Drive Gate - £807, Kirkstall Ward
Funding to be used to install a gate at a garage site next to 214 Queenwood Drive. This is match funding HAP (Housing Area Panel) monies.
12. Kirkstall Educational Cricket Club – Security Gates - £2495, Kirkstall Ward
The KECC site has encountered many problems with break ins over recent years with around 14 break ins in 3 years which has a significant impact on the club. This project is to install a double gate / single pedestrian gate across the entrance to the cricket ground, this has been designed based on security advice to the club.

13. 2nd Bramley Scouts Roof Project, £tbc

This project is to replace a corrugated metal roof on the 2nd Bramley Scout Hut building which contains asbestos. The roof is in poor condition and frequently leaks. The total cost of the works is approximately £14,500 and the Bramley Scout group are currently seeking funding to contribute towards the costs and are also applying for other grants.

14. West Leeds Eagles Changing Rooms - £6,500, Armley Ward

This project is to provide additional funding to West Leeds Eagles in order for them to complete the large project they have been undertaking to refurbish the changing rooms and make them fit for purpose. This contribution will be to cover a number of costs including a disabled access ramp.

15. DJ School Sessions, £2720, Kirkstall Ward

To deliver 4 x 5 hour interesting, creative and engaging DJing and Breakdancing workshops for young people aged 8-17 living in Kirkstall. These will be delivered at the Breeze on tour event at Kirkstall Abbey in August. Alongside these workshops, there will be 6 bursaries for young people in the Kirkstall area to receive private 1-2-1 tuition and attend the weekly term time after school clubs at our purpose built studio in Leeds City Centre.

Capital Wellbeing Balance

16. The current Inner West Capital balance is **£41,835**.

Community Infrastructure Levy (CIL)

17. On the 21st October 2015 the council's executive board approved a process for the allocation of CIL in Leeds. Any planning application approved prior to the 6th April 2015 do not qualify for a CIL contribution. As part of this payment schedule, Leeds City Council retains up to 70-80% centrally, 5% for administration and 15-25% goes to a Community Committee or the relevant Town or Parish Council. This 15-25% of the CIL receipt (25% if there is an adopted neighbourhood plan, 15% if there isn't) is known as the 'Neighbourhood Fund'. In the absence of a Town or Parish Council, the Neighbourhood Fund element of CIL is allocated to the Community Committee.

18. Following a meeting of Elected Members on 6th March, the following wording was agreed in relation to CIL monies:

"CIL money will be pooled for investment to go where it is needed across the Inner West Community Committee area, to be decided by the elected members of the Inner West. Members will have mindfulness of the area where development is and local sensitivity around this. If any areas gets a Neighbourhood Plan, this ward will receive the additional 10% within the 25% that comes in from having a Neighbourhood Plan, but the remaining 15% will be pooled in the usual manner."

Youth Activities Fund

19. The 2018/19 Inner West Wellbeing updated YAF budget is now **£38,500** as shown at point 10. There are no new YAF applications.

Corporate considerations

20. Consultation and engagement

Elected Members have been consulted through a workshop event. The 2018/19 commissioning round began with a communication to all Community Committee contacts and advertised on social media.

Consultation with Children and Young People has taken place through school groups and children's projects across the area for the Committee's Youth Activities Fund.

21. Equality and diversity / cohesion and integration

All projects are assessed in relation to Equality, Diversity, Cohesion, and Integration.

22. Resources and value for money

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be achieved.

In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

23. Risk management

Risk implications are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

24. The Community Committee has invested its Wellbeing funding in a wide variety of projects within local communities. The majority of projects are progressing as planned with some very positive outcomes recorded.

Recommendations

25. Members are asked to:

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